

Dear Students,

Welcome to the class!

To stay enrolled in this PSTAT class, please read through the following expectations/policies, which have for the 2017-18 academic year:

All students MUST attend the first section. If you cannot attend the first section due to a valid reason (for example, sickness or flight cancellation) you are REQUIRED to e-mail your TA and state the reason for your absence.

It is your responsibility to plan your academic, extracurricular, and work schedules around courses you need to take.

To switch sections due to a schedule conflict, you will NO LONGER SIGN THE CRASHERS' LISTS. Instead, please follow the procedures below to try and unofficially switch sections:

****SWITCHING SECTIONS IS AT THE DISCRETION OF THE TA AND IS NOT GUARANTEED****

If you need to switch sections because of a scheduling conflict, then it is at the discretion of the TA(s) for the course.

- 1) You will need to contact the TA of the section you are officially enrolled in to inform them that you are trying to attend a different section.
- 2) Contact the TA of the section you would like to unofficially attend. The TA of this section can decide if they will permit your unofficial attendance or not, and approval is not guaranteed.
- 3) Please be aware that if there are multiple lectures of the same course offered in the same quarter, you may only enroll and attend a discussion section attached to that specific lecture. Students are not permitted to switch to, or attend, a section attached to a lecture time they are not officially enrolled in.
- 4) Students trying to attend a different lecture time for a course with multiple offerings will need to drop the lecture they cannot attend, and then waitlist for the lecture they would like to attend and follow the crashing procedures. Waitlisting and crashing is the only way to change lectures. Please note we cannot guarantee waitlisted students will get into the lecture. You run the risk of not getting the course you need if you decide to try and change lecture times.
- 5) ****REMEMBER:** If you **NEED** to switch sections because of a schedule conflict, **you MUST attend the FIRST section and notify the TA of the section you are trying to attend** that you would like to join his/her section. You must **ALSO NOTIFY your enrolled section TA,** informing them that you may be attending a different section unofficially. Section switches are not guaranteed.

Thank you and again, welcome to the class!